

## Verbal Verification of Employment

Upon completion of this form it should be uploaded through the Documents Page using the Closing department option and choosing Funding VOE header. This form may not be completed by the Employer.

### BORROWER INFORMATION

Borrower Name: \_\_\_\_\_ Loan Number: \_\_\_\_\_

### SALARIED/COMMISSIONED BORROWER – EMPLOYER VERIFICATION INFORMATION

Must be completed within 10 business days prior to closing or applicable guides.

Employer Name: \_\_\_\_\_ Borrower's Position: \_\_\_\_\_

Employer Address: \_\_\_\_\_

City, State and Zip: Daytona Beach, FL \_\_\_\_\_, 32114

Employer Phone Number: \_\_\_\_\_ Independently Verified Third Party Source: Internet Search

Description of Other Third-Party Source (if necessary): \_\_\_\_\_

Verified Employer Email Address (if applicable\*): \_\_\_\_\_

\* Email Correspondence must be included in loan file

Employment Verified by: \_\_\_\_\_ Position/Department \_\_\_\_\_

Borrower's Dates of Employment: \_\_\_\_\_

Probability of Continued Employment: Good \_\_\_\_\_ Fair \_\_\_\_\_ Refuses to provide \_\_\_\_\_

Military: Provide a Military Leave and Earning Statement (LES) within 120 days of closing

### SELF-EMPLOYED BORROWER – COMPANY VERIFICATION INFORMATION

Must be completed within 120 days prior to closing.

Business Name: \_\_\_\_\_

Business Phone Number: \_\_\_\_\_ Independently Verified Third Party Source: Select One

Description of Other Third Party Source (if necessary): \_\_\_\_\_

CPA or Disinterested third party name (if applicable): \_\_\_\_\_

CPA or Disinterested third phone number (if applicable): \_\_\_\_\_

Borrower's Position: \_\_\_\_\_ Type of Business: \_\_\_\_\_

Method used to verify Business is Operational. **(Required):** \_\_\_\_\_

### NON-EMPLOYMENT INCOME

Social security, pension, disability, etc.

\_\_\_\_\_ I certify that the borrower's only source of income is non-employment income.

### VERIFICATION COMPLETED BY

By signing this form, the signer confirms that the borrower was employed and had income at the time of loan closing.

Company Name: Pathway Mortgage LLC \_\_\_\_\_ Position/Title: \_\_\_\_\_

\_\_\_\_\_  
Signature \_\_\_\_\_ Typed Name \_\_\_\_\_ Date \_\_\_\_\_